

Enclosed please find a copy of Form T-65, The 2002-2003 Annual Report Forms Checklist In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2002-2003 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.

## MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

## FROM: Brigid L:DeVries, Commissioner <br> Larry Boucher, Executive Assistant Commissioner <br> 

DATE; May 20,2003

RE: 2003 Title IX Forms Submission


The following is a status report regarding the required $2002-2003$ Title IX submission of forms due in to the KHSAA office by April) 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms properly submitted in a satisfactory manner:

2. Status



## MEMORANDUM

To: KHSAA Member School Superintendents, Principals, and Athletic Directors
From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner
Date: M/pyov, 2003
Re: 2003 Titte IX Forms Submission
:


The following is a status report regarding the required 2002-2003 Title IX submission of forms which were due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.
I. Checklist of Forms properly submitted in a satisfactory manner:

| $\checkmark$ | GE 19 (Annual Verification) | - | T-35 (Budget Expenses) |
| :---: | :---: | :---: | :---: |
| $\checkmark$ | T-1 (Summary Program Chart 1) | $\sim$ | T-36 (Budget Expenses) |
| < | T-2 (Summary Program Chart 2) | $\stackrel{ }{2}$ | T-41 (Checklist - Overall Interscholastic Program) |
| - | T-3 (Summary Program Chart 3) | $\checkmark$ | T-60 (Corrective Action Plan) |
| - | T-4 (Summary Program Chart 4) | $\checkmark$ | T-63 (Interscholastic Survey Results) |

## II. Status



## 2002-2003 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2003 along with other required forms)
The $\qquad$ Russell High School, $\qquad$ Russell $\qquad$ Kentucky (Name of High School)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)
$\square \mathrm{x}$ Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)
Name Address Phone Title
$\qquad$
$\square \mathrm{x} \quad$ Scheduled a minimum of three meetings during the 2002-2003 school year on the following dates:
-09-12-03

01-10-03
-02-28-03
$\square \mathrm{x} \quad$ Designated the following persons) as the Title IX coordinator for the school/district:
see attachment
Name $\quad$ Title $\quad$ Address $\quad$ Phone
$\square \mathrm{x} \quad$ School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.
$\square \mathrm{x} \quad$ In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.


# 2002-2003 Russell High School <br> Gender Equity Committee 

Mrs. Gayla Scott

Russell Independent Schools<br>Federal Programs Coordinator<br>Special Eduction Director<br>Title IX Coordinator

Mr. Sean Howard
Mr. Sam Sparks
Mrs. Anna Chaffin
Mr. Steve Dodd
Miss Carol Thompson
Mr. Darrell Adkins
Mrs. Cynthia Sparks
Mr. Garry Morris
Mrs. Alice Leigh
Mrs. Angie Fultz

Principal, Russell High School
Athletic Director, Committee Chairperson
Girls basketball Coach
Boys Basketball Coach
Softball Coach
parent
parent
baseball coach
girls track coach
parent

## Participation Opportunities Test One

|  |  | (Column 1) | (Column 2) | (Column 3) | (Column 4) |
| :--- | :--- | :---: | :---: | :---: | :---: |
|  | Program | Enrollment | Percentage of <br> Total <br> Enrollment | Number of <br> Interscholastic <br> Participants <br> (double and <br> triple count) | Percentage of <br> Total <br> Participation |
| Row 1 | GIRLS | 323 | $48 \%$ | 194 | $43 \%$ |
| Row 2 | BOYS | 356 | $52 \%$ | 256 | $57 \%$ |
| Row 3 | Totals | 679 | $100 \%$ | 450 | $100 \%$ |

Instructions:
*Number of $8{ }^{\text {ta }}$ grade students \& below used in Column 4
calculations if applicable: $\qquad$ 68 $\qquad$

1) Determine the total number of girls enrolled, (place in Row 1, Column 1).

Determine the total number of boys enrolled, (place in Row 2, Column 1).
2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total $100 \%$.
4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. * In addition, should $8^{\text {th }}$ grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many $8^{\text {th }}$ grade students $\&$ below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
5) Calculate the percentage of fermale participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total $100 \%$.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within $3 \%$ of Row 1, Column 2, then it provides a good target within which compliance is likely.
Principal's Signature: D. $\operatorname{den}$ Date: $4 / 3 / 03$

[^0]
## Participation Opportunities Test Two



1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5,6 , and 7 into Row 8 .
2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6 , and 7 into Row 8. Note: The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4 . For boys, total Rows 5, 6, and 7 into Row 8.
4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6 , and 7 into Row 8.
5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4 . For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is $25 \%$ or greater, compliance with test two may be possible. If less than $25 \%$, then compliance with test three should be analyzed. CAUTION: $25 \%$ is not a formal compliance standard.

Principal's Signature:
 Date: $\frac{4 / 3 / 03}{/ / 2}$

## KHSAA Form T3 <br> Rev. 9/02 <br> ACCOMMODATION OF INTERESTS AND ABILITIES

 SUMMARY PROGRAM CHART 3
## Participation Opportunities Test Three

For any question answered "YES" identify the respective sports).


Principal's Signature:
 Date:


## Levels of Competition Test One



1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
3) For Column 3, calculate the percentage of female and male participants at each level.

For girls' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
- Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
- Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
- 

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.
Principal's Signature:

Date:

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|  | equipment and supplies |  | travel |  | awards |  | coaches' salaries ( to include supplemental and extended employment) |  | facilities improvements |  | publications (if sport-specific) |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | B | E | B | E | B | E | B | E | B | E | B | E |
| G basketball | 7000.00 | 3000.00 | 1250.00 | 746.00 | 1250.00 | 800.00 | 11732.00 | 11732.00 | 0 | 0 | 0 | 0 |
| B basketball | 11000.00 | 4985.00 | 2000.00 | 375.00 | 2000.00 | 8000.00 | 14913.00 | 14913.00 | 0 | 0 | 0 | 0 |
| G softball | 2000.00 | 1785.00 | 500.00 | 545.00 | 500.00 | 250.00 | 3062.00 | 3062.00 | 0 | 0 | 0 | 0 |
| B baseball | 2000.00 | 2565.00 | 500.00 | 500.00 | 500.00 | 150.00 | 5404.00 | 5404.00 | 0 | 0 | 0 | 0 |
| G cross country | 750.00 | 640.00 | 200.00 | 335.50 | 150.00 | 215.00 | 1967.00 | 1967.00 | 0 | 0 | 0 | 0 |
| $B$ cross country | 750.00 | 620.00 | 200.00 | 335.50 | 150.00 | 210.00 | 1783.00 | 1783.00 | 0 | 0 | 0 | 0 |
| G golf | 1000.00 | 1075.00 | 250.00 | 310.50 | 250.00 | 175.00 | 1783.00 | 1783.00 | 0 | 0 | 0 | 0 |
| B golf | 1000.00 | 1475.00 | 250.00 | 892.50 | 250.00 | 185.00 | 1783.00 | 1783.00 | 0 | 0 | 0 | 0 |
| G soccer | 1000.00 | 935.00 | 250.00 | 645.00 | 250.00 | 425.00 | 1783.00 | 1783.00 | 0 | 0 | 0 | 0 |
| B soccer | 1000.00 | 685.00 | 250.00 | 545.00 | 250.00 | 425.00 | 2568.00 | 2568.00 | 0 | 0 | 0 | 0 |
| G swimming | 1000.00 | 480.00 | 75.00 | 75.00 | 75.00 | 125.00 | 1585.00 | 1585.00 | 0 | 0 | 0 | 0 |
| B swimming | 1000.00 | 275.00 | 75.00 | 75.00 | 75.00 | 125.00 | 1585.00 | 1585.00 | 0 | 0 | 0 | 0 |

1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002.
2. "B" is for budgeted dollar amounts and " E " is for actual dollar expenditures.
3. Booster Club Funding/Contributions must be included in the expenditures total.
Principal's Signature: $A, A<, 4$
[^1]|  |  |  |  |  |  |  |  |  |  |  |  | (J.Iods 78!5) g |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
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1. Budget and expenditures on this $2002-2003$ year report due by April 15,2003 , should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002.
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2. Booster Club Funding/Contributions must be included in the expenditures total.

## N

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## Checklist - Overall Interscholastic Athletics Program

| Areas of Compliance | ADVANTAGE TO <br> (Respond based on Internal Evaluation by checking the appropriate column.) |  |  |
| :---: | :---: | :---: | :---: |
| OPPORTUNITIES | $\begin{aligned} & \text { GIRLS' } \\ & \text { PROGRAM } \end{aligned}$ | $\begin{gathered} \text { BOYS' } \\ \text { PROGRAM } \end{gathered}$ | NEITHER PROGRAM |
| Accommodation of Interest and Abilities |  |  |  |
| BENEFITS | GIRLS' PROGRAM | $\begin{gathered} \text { BOYS' } \\ \text { PROGRAM } \end{gathered}$ | $\begin{gathered} \text { NEITHER } \\ \text { PROGRAM } \end{gathered}$ |
| Equipment and Supplies |  |  | X |
| Scheduling of Games and Practice Time |  |  | X |
| Travel and Per Diem Allowances |  |  | X |
| Coaching |  |  | X |
| Locker Rooms, Practice and Competitive Facilities |  |  | X |
| Medical and Training Facilities and Services |  |  | X |
| Publicity |  |  | X |
| Support Services |  |  | X |
| Athletic Scholarships |  |  | X |
| Tutoring |  |  | X |
| Housing and Dining Facilities and Services |  |  | X |
| Recruitment of Student Athletes |  |  | X |

Principal's Signature: $\mathrm{H} . \mathrm{A}+\mathrm{an} / \mathrm{B}$

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2003.

| ITEM FOR CORRECTION | SUGGESTED CHANGE | TIME TABLE FOR CORRECTIVE <br> ACTION |
| :---: | :---: | :---: |
| Radio coverage for girls basketball games | Beginning in 2003-2004 start some <br> coverage for girls basketball on live radio. | Beginning in 2003-2004 we will have 6 girls <br> basketball games broadcast live. By 2007-2008 <br> our goal is to have 20 games broadcast every |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |



# 2002-2003 INTERSCHOLASTIC ATHLETICS SURVEY 

Summary of Student Responses
School Name: Russell High School $\qquad$
School Enrollment: 679 $\qquad$
Date: $\qquad$ 04-02-03
Completed By: $\qquad$ Sam Sparks $\qquad$
Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2003. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.


How Was The Survey Administered? $\qquad$ during advisor/advisee $\qquad$
(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

Fall Sports (List Total Number of Participation Responses)
__16__ Cross Country (Girls)
$\ldots 17 \quad$ Cross Country (Boys)
_19__ Field Hockey (Girls)
_170__ Football (Boys)
20 Golf (Girls)
_ 21__Golf (Boys)
57 _ Soccer (Girls)
_40_Soccer (Boys)
_ 70 Volleyball (Girls)
_ 24 __ Volleyball (Boys)
Winter Sport (List Total Number of Participation Responses)
40 Basketball (Girls)
93 _Basketball (Boys)
63 ___Gymnastics (Girls)
27 Indoor Track (Girls)
26 Indoor Track (Boys)
38 Swimming \& Diving (Girls)
$17 \ldots$ Swimming \& Diving (Boys)
45 _ Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)
69 Baseball (Boys)
$28 \quad$ Fast Pitch Softball (Girls)
12 Slow Pitch Softball (Girls)
36 __ Tennis (Girls)
19 Tennis (Boys)
56 __ Track (Girls)
38 __ Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport
Wrestling-20 Fishing-3
Football-63
Four wheeling-8
Car Racing-7
Weights-8
Hackey Sack-3
Poker-5
Dance-7
Chess-2
Darts-8
Volleyball-23
lacrosse-21
Cheerleading-5
Golf-8
Swimming-5

Number of Students Interested In Participating

Number of Students who participate in Intramural Sports.
(From Student Survey T-61 Question 5)


List Intramural Sports students are interested in adding:
(From Student Survey T-61 Question 6)

| Sport <br> Bobsledding-12 | Softball-21 |
| :--- | :---: |
| Volleyball-11 | Fishing-8 |
| Wrestling-14 | Equistrian-8 |
| Weightlifting-10 | Skating-9 |
| Golf-18 |  |

Participation in Non-School Sports Activities
(From Student Survey T-61 Question 7)

| $\frac{\text { Sport }}{\text { Tennis }}$ |
| :--- |
| Coed Football |
| Skiing |
| Bowling |
| Volleyball |
| Running |



Reasons for not participating in interscholastic athletics.
(From Survey Question 8)
Response Number

53 I prefer other activities such as band, chorus, etc.
94 __I don't have time
15 _ The practice schedules and game times are inconvenient
27 _ The sport I like isn't offered
7 _ It's too expensive
_17__I prefer to participate in club or intramural sports
46_ Working
_75 __ Other

Student Suggestions to encourage participation
New tennis courts, better coaches, no drug testing, pay to play, games during school, Student coaches, coed sports, less practice, guaranteed playing time


-Comments:
Here is arrested T35
From Russell heS.

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2002-2003 Russell High School Girls Basketball

DATE
11-25-02
12-05-02
12-7/12-02
12-14-02
12-16-02
12-19-02
12-20/23-02 Prime Time Classic
12-26/28-02 Boyd County Tour.
01-06-03
01-09-03
01-11-03
01-16-03
01-18-03
01-20-03
01-23-03
01-30-03

02-01-03
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02-24-03
02-27-03

Ironton
Ashland
Fairview
Lewis County
East Carter
Ironton
Rowan County
Lawrence County
Bath County
Raceland
Boyd County
West Carter
Morgan County
Greenup County
OPEN
Paintsville

SITE
Classic Bank Preview Home
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EKC
Greenup County
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| Away | $5: 30 / 7: 00$ |
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2002-2003 Russell High School Boys Basketball

| DAY | DATE | OPPONENT | SITE |  |
| :--- | :--- | :--- | :--- | :--- |
| TIME |  |  |  |  |
| Sat. |  |  |  |  |
| Tues. | $11-16-02$ | Rose Hill Panorama | Away | TBA |
|  | $11-26-02$ | Classic Bank Preview Home | TBA |  |
| Tues. | $12-03-02$ | Johnson Central | Away | $6 / 7: 30$ |
| Fri. | $12-06-02$ | Rose Hill | Home | $6 / 7: 30$ |
| Sat-Thur. | $12-7 / 12-02$ | EKC | TBA | TBA |
| Fri. | $12-13-02$ | Greenup County | Home | $6 / 7: 30$ |
| Tues. | $12-17-02$ | Morgan County | Away | $6 / 7: 30$ |
| Fri. | $12-20-02$ | Fairview | Home | $6 / 7: 30$ |
| TBA | TBA | A.I.T. | Away | TBA |
|  |  |  |  |  |
| Tues. | $01-07-03$ | Raceland | Away | $6 / 7: 30$ |
| Fri. | $01-10-03$ | Boyd | Away | $5: 45 / 7: 30$ |
| Tues. | $01-14-03$ | East Carter | Home | $6 / 7: 30$ |
| Fri. | $01-17-03$ | Ashland | Home | $6 / 7: 30$ |
| Sat. | $01-18-03$ | S.T. Roach Classic | Away | TBA |
| Tues. | $01-21-03$ | Magoffin County | Away | $6 / 7: 30$ |
| Fri. | $01-24-03$ | Ironton | Away | $6 / 7: 30$ |
| Tues. | $01-28-03$ | Lewis County | Away | $6 / 7: 30$ |
| Fri. | $01-31-03$ | Rowan County | Home | $6 / 7: 30$ |
|  |  |  |  |  |
| Tues. | $02-04-03$ | Lawrence County | Away | $6 / 7: 30$ |
| Fri. | $02-07-03$ | Greenup County | Away | $6 / 7: 30$ |
| Tues. | $02-11-03$ | OPEN |  |  |
| Fri. | $02-14-03$ | Boyd County | Home | $6 / 7: 30$ |
| Tues. | $02-18-03$ | West Carter | Home | $6 / 7: 30$ |
| Fri. | $02-21-03$ | Bath County | Home | $6 / 7: 30$ |
| Tues. | $02-25-03$ | Eliiott County | Home | $6 / 7: 30$ |
| Fri. | $02-28-03$ | Ashland | Away | $6 / 7: 30$ |



RUSSELL HIGH

$$
\begin{aligned}
& \text { for 2002-2006 }
\end{aligned}
$$



Principal - Randy Every, Assistant Principal - Allan Thompson, Athletic Director - Sam Sparks Secretaries - Anna Fosson, Margie Miles



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